



Отель Palmira Business Club
117105, Москва, Россия
Новоданиловская набережная, д. 6
Тел.: +7 499 551 55 55
www.palmira-bc.ru

Hotel Palmira Business Club
117105 Moscow, Russia
6 Novodanilovskaya naberezhnaya
Tel.: +7 499 551 55 55
www.palmira-bc.ru

“Hotel Palmira Business Club” Booking Form for «RAEA»

Special rates for the Conference participants
PROMO «APRAL»

PART I Reservation and Guarantee Instructions

Arrival date _____ Departure date _____

First name _____ Last name _____

Phone / Fax No _____ E-mail _____

Type of accommodation	1 pax.	2 pax.
	Breakfast	Breakfast
Superior Double	7400	8200
Superior Twin	7400	8200
Studio Double	8450	9250
Studio Twin	8450	9250

* Rate includes VAT (18%) and breakfast.

** Payment should be made at the Hotel’s exchange rate in rubles or by a credit card.

All reservations should be guaranteed with a valid credit card

PLEASE ENCLOSE THE READABLE COPY OF THE CREDIT CARD (BOTH SIDES)

Reservation

Visa support

Transfer

Card Holder _____

Credit Card # _____ Expiration Date _____

Signature _____

PART II Visa Support Documents

If you require a letter to obtain a visa to Russia, please fill in this section:

Last name: _____

First name: _____

Male: **Female:**

Arrival date: _____ **Departure date:** _____

Citizenship: _____

Date of birth: _____

Passport number: _____

Please note that The Hotel provides this service free of charge for all guests who stay at the hotel.

PART III – Airport Pick Up/Drop off Service

If you require an airport pick up, please fill in this section

(Tel. 8 (499) 551-88-78 ; e-mail: quest@palmira-bc.ru):

<p><i>Date:</i> _____ <i>Flight #:</i> _____ <i>Arrival time:</i> _____</p> <p><i>Departing from (city)</i> _____ <i>Arriving to (airport):</i> _____</p>

If you require a Hotel-Airport transfer, please fill in this section

(Tel. 8 (499) 551-88-78 ; e-mail: quest@palmira-bc.ru):

Date: _____ **Departure from the Hotel:** _____ **To airport:** _____

PART FOUR Terms and Conditions

- 1) Check in time is 14:00
 - 2) Check out time is 12:00
 - 3) Early check-in: 50% of the daily rate – 09-14:00, and 100% of the daily rate before 09:00
Late check-out: 50% of the daily rate – before 18:00, and 100% daily rate after 18:00 (in case of availability of rooms).
- Room rates quoted are only valid for the Conference participants and can be booked only using this form
- 4) You can cancel your reservation 21 days before arrival date without a penalty.
 - 5) In case of cancellation or reduction or stay received less than 14 days before check-in or if you do not arrive or in case you leave before the booked check-out date, the hotel will charge your credit card for 100 % 1 night accommodation.

PLEASE ENCLOSE THE READABLE COPY OF THE CREDIT CARD (BOTH SIDES)

Date _____

Signature _____

**Please send the filled in and signed form to Palmira Business Club
by e-mail: booking@palmira-bc.ru**